

## **Minutes: Stowe Electric Board of Commissioners' Meeting**

September 24, 2024, at 8:30 am at Town of Stowe Electric Department Conference Room with remote participation available via Zoom.

### **Present:**

BOARD MEMBERS: Larry Lackey, Chair and Mark Gilkey, Commissioner

STAFF: Jackie Pratt, General Manager, Brent Lilley, Director of Operations; Sarah Juzek, Director of Finance; Michael Lazorchak, Manager of Regulatory Compliance (via Zoom); Caroline Klosowski, Business and Communications Manager; Charlie Ansley, Clean Energy Innovator Fellow; and Amber Ives, Clerk of the Board

**Call to Order:** L. Lackey called the meeting to order at 8:32 am.

### **Agenda Approval:**

L. Lackey moved to approve the warned agenda, M. Gilkey seconded, all were in favor, and the warned agenda was approved.

### **Approval of August 30, 2024, Meeting Minutes:**

On a motion made by M. Gilkey and seconded by L. Lackey, the minutes of August 30th were approved.

### **New Personnel Introductions:**

J. Pratt introduced both C. Klosowski and C. Ansley to the Board of Commissioners and welcomed them to the team.

### **Property Lines Update:**

J. Pratt informed the Board of Commissioners that a tentative agreement had been reached with E. Carlson regarding an adjustment to the property line boundary between 435 Moscow Road and 539 Moscow Road, and that these boundary changes offer a fairly equal exchange of land while improving the parking plan for both 539 Moscow Road and Stowe Electric Department (SED). In addition, the extinguishment of the parking easement currently held by 515 Moscow Road, and the initiation of a new

parking easement for SED, will increase the available number of spots for SED staff and visitors.

M. Gilkey moved to approve the modifications to the property line boundaries as presented by J. Pratt. L. Lackey seconded the motion, and it was unanimously approved.

### **Strategic Planning:**

J. Pratt notified the Board of Commissioners that she has engaged Jackson Jackson & Wagner (JJ&W) to facilitate development of a strategic plan for Stowe Electric Department. J. Pratt discussed the professional services that would be provided and explained that the strategic plan will help guide decision making and allocation of resources to best meet the goals of the utility.

L. Lackey confirmed that the strategic plan would be utilized by both the Board of Commissioners and SED Management to ensure that projects and decisions were in alignment with the goals of the organization and the State of Vermont energy policy.

### **General Manager Highlights:**

There being no further business, the meeting was adjourned at 11:36 am.

Respectfully Submitted,



Amber Ives

Clerk of the Board