

## **Minutes:**

Stowe Electric Commissioners' Meeting

March 17, 2016 at 7:30 a.m. at Town of Stowe Electric Conference Room

### **Present:**

BOARD MEMBERS: Richard ("Dick") Marron, Chairman (via telephone); Larry Lackey, Vice-Chairman; Mary Lintermann, Commissioner (via telephone)

STAFF: Ellen Burt, General Manager; Kevin Weishaar, Controller; James Brewster, Systems Administrator; Matthew Rutherford, Manager of Regulatory Compliance; Douglass Haselton, Director of Operations; Lily Burgess, Clerk of the Board

Larry called the meeting to order at 7:40 a.m.

### **Approval of Agenda**

On motion made and seconded, the Agenda was approved.

### **Approval of the February 17<sup>th</sup>, 2016 Meeting Minutes**

On motion made and seconded, the minutes of February 17, 2016 were approved.

### **IT Update (CustomerConnect, EV Charging Stations, AMI, SEDC, Misc.)**

- CustomerConnect: Like last month, 9 new customers have signed up to view their usage online. Repeat user visits continue to be around 30 customers per month. Jamie suggested informing SED customers early enough that this service (and InvoiceCloud) will move to a new integrated billing system, requiring a new sign-up.
- EV Charging Stations: February sessions are comparable to last year.
- AMI: In preparation for the conversion to SEDC, Jamie has been working on updating SED's meter inventory list, especially in connection with the implementation of the AMI system, the retirement of the old mechanical meters and revised inventory needs.
- New Billing Software: SEDC conducted a site visit with very thorough fact finding meetings in preparation for converting SED's utility billing. A separate SEDC team met with Jamie the following week regarding the Meter Data Management (MDM) implementation. On March 23<sup>rd</sup>, Jamie and Kevin will participate in an online demo of SEDC's current MDM system.
- Misc.: Jamie will attend a Deep Thunder meeting organized by VELCO at the GMP facility in Colchester on Friday, March 18<sup>th</sup>.

## **Solar Project Update**

Ellen elaborated on the fully executed contract with Namaste for the construction of the 1MW Solar Project on Beech Hill, the signed contract with Walker Construction for the civil & site work, and the fully executed contract with Green Mountain Landscaping for the landscaping. This week, the tree trimming and cutting has started, and it was determined that an additional line survey is required for the last 10% of tree removal. About half of the installation of the 3-phase upgrade is completed. Walker Construction is expected to move material from another location to the Solar site for the berm.

The reclaimed gravel pit is the ideal site for the Solar project. The agricultural metal-mesh fencing would be adequate for sheep grazing. Dick suggested to contact the University of Vermont Extension Service or the University of Vermont College of Agriculture as a source for further information.

## **Financial Update (Year End Audit 12/31/2015)**

The Audit for the Financial Statements for Year Ending 12/31/2015 is scheduled for March 21<sup>st</sup> and 22<sup>nd</sup>.

## **Doug's Operations Report**

SED completed the temporary service installation at the Gables Bridge. SED received 19 service applications for the new Adventure Center condos.

## **Other Business**

Larry thanked Mary for her service on the Board over the past few years, and especially calling in today despite the many demands on her time at the moment.

Since Dick is presently in Florida, Larry offered to attend as a representative of the Board the interviews of interested candidates for the vacant Commissioner's position before the Selectboard on March 28<sup>th</sup>.

The Board scheduled the next Commissioners' meeting for Tuesday, April 12<sup>th</sup> at 7:30 a.m.

There being no further business, the meeting was adjourned at 8:08 a.m.

Respectfully Submitted,



Lily Burgess  
Clerk of the Board